

TECHNICAL UPDATE

JULY 2025

A REMINDER ON HOW TO ACCESS AND DOWNLOAD YOUR 2025 GRAIN PASSPORT

** IMPORTANT INFORMATION – PLEASE READ **


SQC appreciates that this update comes during one of the busiest times of the year for our assured growers, however, we want to ensure that you are prepared for harvest 2025 further to the changes to the SQC grain passport system.

Until now, SQC and FIA have issued separate communications – SQC focusing on assurance updates, and FIA on technical standards. For this e-news, we're combining efforts to clarify recent changes, answer common questions, and offer guidance on using the new system.

Thank you to all of those who have registered on the new FIA Auditee Portal, where your grain passports are now available to download and print. For those of you **who still need to register**, please refer to your email issued week commencing 2 June which contained instructions on how to login, register and print an initial run of grain passports ahead of harvest.

We know that change is not always welcome, but in a fast-moving industry, standing still isn't an option and we are making these changes as part of our commitment to improving processes and efficiencies for our members.

Below we have addressed some of the main questions about why the changes were made and what they mean for you:

-  The grain passport is still a paper document – the only change is how you receive it. It's now downloadable as a PDF through the new FIA Auditee Portal for you to print. For **2025 only**, we have also emailed you the grain passport as a

PDF so you can download and print it from the email. How you complete and share the grain passport remains unchanged.

-  Rising costs drove the change. Postage has more than doubled over the past decade. Additional passports often had to be reissued each year as well, creating significant administration time and cost for FIA.
-  The recent Farm Assurance Review recommended UK farm assurance bodies make better use of technology to streamline processes for farmers. Launching the FIA Auditee Portal is a step towards this, while also reducing duplication and inefficiencies.
-  SQC runs a lean operation. We have minimal overheads – just one staff member working remotely – and receive no external funding. Our only income comes from member subscriptions. Rising administration and distribution costs risk increasing membership fees, which we are keen to avoid.
-  We recognise members face financial pressures. That's why we're making changes to manage costs without compromising on the trust, integrity and assurance our industry relies on.

Please read on to ensure you are fully prepared ahead of harvest and remember to register on the FIA Auditee Portal. As always, please don't hesitate to get in touch with FIA with any queries, for technical support or with your feedback on the portal so we can continue to improve.

NEW GRAIN PASSPORT SYSTEM STAGES COMPLETED TO DATE

STAGE 1



Week commencing 2/6/2025

- You will have received an email from "no-reply@foodassurance.co.uk"
- Email Subject: "Welcome to INTACT Platform"
- Email contained instructions on how to login and register to the FIA Auditee Portal

STAGE 2



Register to become a user of the FIA Auditee Portal by following the instructions outlined in the above "Welcome to INTACT Platform" email

STAGE 3



Week commencing 9/6/2025

- FIA issued a second email from "agriculture@foodassurance.co.uk"
- Email Subject: "SQC Harvest Passport"
- Email informed you that your SQC Grain Passport is available for you to view and download within your FIA Auditee Portal
- Following receipt of the above email, members to log in to your FIA Auditee Portal, proceed to view and download your SQC Grain Harvest Passport following the user guide provided

Please Note:

To assist with the transition of the new Auditee Portal, a pdf copy of your specific grain harvest passport was attached to the above email - allowing quick access to print copies as required.

If you did not receive the above email (s)?

1. Check "junk email" folder within your email provider
2. Check mailbox is not full – preventing incoming emails
3. Following the above checks, if no email has been received, contact FIA





Additional Helpful Hints & Tips

RAINY DAY TASK!
Prepare ahead to
be harvest ready.
Print all your grain
passports before the
combine rolls!

1. Link within "Welcome to INTACT Platform" email

If you are unable to click through on the link as indicated in the example email below, please retype or copy and paste the text into your web browser on your device.

Next steps:

(Example of http link)

Please follow the link below to set your password:

<https://saos.intact-platform.com/ShortUrl/jNmJsvS-9kSIMrKLARBH>

From: scottish@foodassurances.co.uk <scottish@foodassurances.co.uk>

Sent: 21 February 2023 13:31

To: FIONA SANDERSON <fiona.sander@scottishqualitycrops.co.uk>

Subject: Welcome to Intact Platform

(Example email)



Dear Test Farm:

FIA Auditee Portal

Welcome! You've been issued a login to the FIA Auditee Portal.

Find everything you need to know about the FIA Auditee Portal within the attached User Guide.

Next steps:

Please follow the link below to set your password:

<https://saos.intact-platform.com/ShortUrl/jNmJsvS-9kSIMrKLARBH>

Terms of Use Agreement

Please note: When you sign into the FIA Auditee Portal for the first time you will be asked to agree to the "Terms of Use Agreement" by ticking the checkbox located at the end of the document.

For further information or assistance please contact FIA on:

Tel No: 0131 609 0558 Email: info@foodassurances.co.uk

2. If the link times out before the registration has been undertaken

Please note the link within the "Welcome to INTACT Platform" email is a **onetime link**. Therefore, if you have clicked the link but did not successfully proceed to the 2nd stage of the process - i.e. registered to become a user of the FIA Auditee Portal - you will be required to contact FIA for an updated link.

3. How to access the FIA Auditee Portal following initial registration

Step 1: Type "saos.intact-platform.com" into your web browser on your device

Step 2: Complete "User & Password" sections - Click "Sign in"

Please note: the system may prepopulate your "User & Password" sections - if so, no need to re-type - Simply click "Sign in"

Important Note: Your "User Name and Password", once created, will be required to access the FIA Auditee Portal in future

Forgotten Password

If you can't remember your password -

Click "**Forgot your password**" to re-set

For full details, refer to Page 5 in the "**Complete User Guide**"



info@foodassurances.co.uk

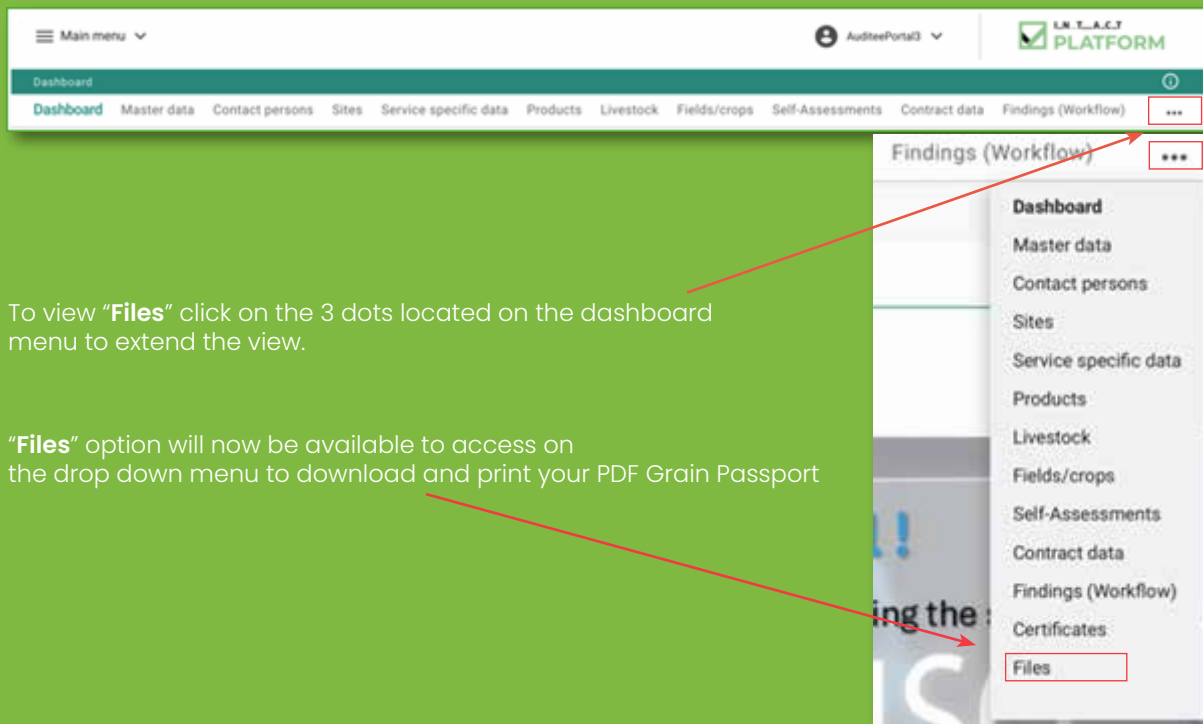


www.foodintegrityassurance.co.uk



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4. "Files" section not visible within the FIA Auditee Portal Dashboard menu?




To view "**Files**" click on the 3 dots located on the dashboard menu to extend the view.

"**Files**" option will now be available to access on the drop down menu to download and print your PDF Grain Passport

USER GUIDES

Two detailed User Guides have been created to support members. These are available to view and download on the FIA Auditee Portal.

Complete User Guide

- Attached within the "Welcome to INTACT Platform" email issued week commencing 2/6/2025
- Available within "Dashboard" section of the portal to view or download. Click on the icon 

How to Download SQC Grain Passport Guide

- "**How to View and Download SQC Passport**" – user guide attached within "SQC Harvest Passport" email issued week commencing 9/6/2025 or alternatively refer to Page 37 within the above "**Complete User Guide**" specific section

HELP IS ON HAND

As always if you encounter any issues or require any assistance in relation to the above, please don't hesitate to contact FIA team on 0131 609 0558 or at info@foodassurance.co.uk